

UCUCA PROCEDURES ON THE NON-TRADITIONAL PROCUREMENT OF RESEARCH ANIMALS

Regulations require the UCUCA to report all animals used in research, education, or testing at the University of Michigan on a yearly basis.

UCUCA requires the 8225-D Non-Traditional Procurement of Research Animals form be submitted yearly, but recommends monthly, for all animals acquired in a non-traditional manner (i.e. not purchased through ULAM). The submission of the form(s) is the Principal Investigator's (PI) responsibility.

For laboratories that breed animals in-house, either of following methods can be used to report your animal usage: 1) 8225-D forms or 2) breeding sheets provided by the ULAM Barcode team.

You will need to submit one 8225-D form per species per protocol number. If needed, each form can list animals from different use categories as approved in the protocol.

When should you submit an 8225-D form?

If you ARE using the ULAM barcode system:

- If you have not recorded all animals culled from in-housing breeding on the breeding sheets, you would need to submit an 8225-D form.
- If animals were born in-house and you used the pups before weaning, you would need to report the number of pups used via the 8225-D form.
- If you ordered pregnant animals through ULAM and the pups were born in-house, used the pups before weaning, you would need to report the animals used. If you culled the animals please read the first bullet point.

If you are NOT using the ULAM barcode system:

- If your animals are located in an area that is not barcoded, you would need to report ALL animal purchases, in-house births and animals received from external institutions via the 8225-D form.
- If you are completing a field study you need report the total number of animals used during your study via the 8225-D form.

When should you NOT submit an 8225-D form?

- If you ARE using the ULAM barcode system and/or purchase animals through ULAM.

